



Dr. S.S. Tania Dental College, Hospital & Research Centre

Ph.: 0154-2944131



Date : 07.07.2026

STANDARD OPERATING PROCEDURE (SOP) FOR PREVENTION OF RAGGING

1. PURPOSE

The purpose of this SOP is to prevent all forms of ragging and to maintain a safe, respectful and healthy academic environment for students of Dr. S. S. Tania Dental College, Hospital & Research Centre. The institution follows a **zero-tolerance policy towards ragging** and shall take appropriate preventive, corrective and disciplinary measures as per applicable rules and regulations.

2. SCOPE

This SOP is applicable to all undergraduate, intern and postgraduate of the institution. It covers the college, hospital, hostel, transportation facilities and any academic, clinical, cultural, sports or other activity associated with the institution.

3. DEFINITION OF RAGGING

Ragging includes any act of teasing, harassment, intimidation, humiliation, physical or verbal abuse, threatening behaviour, or forcing a student to perform an act against their will. Any activity which causes physical or mental discomfort, fear, embarrassment, injury or adversely affects the dignity and well-being of a student shall be considered unacceptable.

Ragging shall be treated as a serious misconduct and shall be dealt with according to applicable UGC, university, statutory and institutional regulations.

4. ANTI-RAGGING COMMITTEE AND SQUAD

The institution shall constitute an **Anti-Ragging Committee** and **Anti-Ragging Squad** as required under applicable regulations.

The Anti-Ragging Committee shall:

- Ensure implementation of the anti-ragging policy.
- Organize awareness and orientation programmes.
- Monitor compliance with anti-ragging measures.
- Receive and examine complaints.
- Recommend appropriate action in cases of ragging.
- Review the effectiveness of preventive measures periodically.

The Anti-Ragging Squad shall conduct regular and surprise visits to classrooms, hostels, canteen, hospital and other areas where students interact, particularly during the beginning of the academic session.

5. PREVENTIVE MEASURES

The institution shall take the following measures to prevent ragging:

- Anti-ragging rules shall be explained to students and parents during admission and orientation.
- Necessary anti-ragging undertakings/declarations shall be obtained as prescribed by applicable regulations.
- Anti-ragging notices shall be displayed at prominent locations.
- Awareness programmes shall be conducted for students, faculty and staff.
- Faculty members and hostel authorities shall remain alert to any signs of harassment, intimidation or unusual behaviour.
- Vulnerable areas of the campus and hostel shall be monitored regularly.
- Students shall be encouraged to report any incident or suspicion of ragging without fear.

6. REPORTING OF RAGGING

Any student, parent, faculty member, staff member or other person who witnesses or becomes aware of ragging may report the matter to the Principal, Anti-Ragging Committee, Anti-Ragging Squad, Hostel Warden or designated authority.

Complaints may be submitted verbally or in writing. Immediate verbal complaints shall be recorded by the receiving authority. Complaints shall be handled promptly and sensitively, and confidentiality shall be maintained as far as practicable and permitted by applicable rules.

7. PROCEDURE FOR HANDLING COMPLAINTS

On receiving a complaint or information regarding ragging, the following procedure shall be followed:

a. Immediate safety:

The institution shall ensure the immediate safety and well-being of the affected student. Medical assistance, counselling or other protective measures shall be provided wherever necessary.

b. Recording of complaint:

The basic details of the incident, including date, time, place, persons involved and nature of the incident, shall be documented.

c. Preliminary inquiry:

The Anti-Ragging Committee or authorized authority shall conduct a preliminary inquiry and collect relevant information and evidence.

d. Decision and action:

If the allegation is established, appropriate disciplinary action shall be taken in accordance with applicable regulations and institutional rules.

e. Reporting to authorities:

Serious cases shall be reported to the appropriate statutory or law-enforcement authorities wherever required.

8. DISCIPLINARY ACTION

Any student found involved in ragging shall be liable for disciplinary action according to the applicable rules of the institution, affiliating university and regulatory authorities.

Depending upon the nature and severity of the incident, disciplinary measures may include counselling, warning, written undertaking, restriction from institutional activities, hostel-related action, suspension or other prescribed penalties.

Where an act constitutes an offence under applicable law, the matter may also be referred to the appropriate legal authorities.

9. SUPPORT AND PROTECTION OF AFFECTED STUDENTS

The institution shall take reasonable steps to protect and support students affected by ragging. This may include medical assistance, counselling, academic support and appropriate safety measures.

No student shall be subjected to threats, intimidation or retaliation for reporting ragging or assisting in an inquiry.

10. RECORD MAINTENANCE

The institution shall maintain appropriate records relating to:

- Constitution of the Anti-Ragging Committee and Squad.
- Awareness and orientation programmes.
- Anti-ragging undertakings, where applicable.
- Complaints received and action taken.
- Monitoring and preventive activities.
- Periodic review of anti-ragging measures.

Records shall be maintained securely and made available to competent authorities whenever required.

11. RESPONSIBILITY AND REVIEW

The **Principal** shall have overall responsibility for implementation of this SOP. The Anti-Ragging Committee, Anti-Ragging Squad, faculty members, hostel authorities and staff shall assist in ensuring compliance.

The SOP shall be reviewed periodically and updated whenever there is a change in applicable regulations, university requirements or institutional procedures.

12. DECLARATION

Dr. S. S. Tantia Dental College, Hospital & Research Centre is committed to maintaining a **ragging-free campus** and ensuring that every student can pursue education in an environment of safety, dignity, equality and mutual respect.

All students and staff are expected to cooperate with the institution in preventing and reporting ragging.

Dr. Rahul Sharma

Principal
Dr.S.S. Tantia Dental College
Hospital & Research Centre
Sri Ganganagar



Dr. S.S. Tania Dental College, Hospital & Research Centre

Ph.: 0154-2944131

Ref. No. TO/DCH(52)/2026/202Date : 07.07.2026

Anti-Ragging Committee

Anti-Ragging Committee of Dr. S.S. Tania Dental College, Hospital & Research Centre, Sri Ganganagar,

S. No		Designation	Name & Department	Contact details
1.	Chairman	Principal & Professor	Dr Rahul Sharma (Oral Surgery)	9915091445 dentalcollege@tantiauniversity.com
2.	Convener	Vice Principal & Professor	Dr Navneet Singh Kathuria (Oral pathology)	9636713265/9414595096 Dr.navneet00@gmail.com
3.	Member Secretary	Associate Professor	Dr Bhupesh Gandhi (Conservative)	8104605825 Bhupesh.gandhi30@gmail.com
4.	Member	Associate Professor	Dr Navreet Bhasin (Prosthodontics)	9468883508 navreetbhasin@gmail.com
5.	Member	Assistant Professor	Dr Amandeep Kaur (Conservative)	9116601944 amandholks@gmail.com
6.	Member	Assistant Professor	Dr Atiksha (Conservative)	8219050632 Atisharma18@gmail.com
7.	Member	Sub Inspector, RIICO Police Station	Mr. Rampal Godara	9414502154
8.	Member	24*7 Helpline Number	Mr. Gagandeep Singh	9414093009
9.	Student Member	Sameer Meena	BDS Batch 2025-26	9818263470 Sameermeena1207@gmail.com
10.	Student Member	Somya	BDS Batch 2025-26	9166281763 Somyaa0001@gmail.com

Rajasthan, is hereby constituted comprising to the following members:-

Committee Objectives :-

1. To address ragging related complaints of the student
2. To conduct meeting/camping against ragging once in 3 month


Principal

Copy to:-

7. P.S. to Hon'ble Chairperson, Vice Chair Person Tantia University
8. P.S. to Hon'ble President, Tantia University
9. P.S. to Hon'ble Executive Director, Tantia University
10. P.S. to Hon'ble Registrar, Tantia University
11. All Squad Member
12. Guard File

Principal
Dr.S.S. Tania Dental College,
Hospital & Research Centre
Sri Ganganagar